

**FAQ – 2017 CALL FOR ARTISTS
JAMES WATROUS GALLERY**

Where is the James Watrous Gallery located and what is the square footage?

We're on the third floor of Overture Center for the Arts, in a semi-circular space that wraps around the skylit rotunda. Take a look at our flickr page (<https://www.flickr.com/photos/53205150@N06/>) to get an idea of how it looks.

We typically divide the space in half to present paired solo shows. There are five moveable walls, making the space very flexible, and we work with the artists each time to decide on a layout. We recommend visiting the gallery at least once before your exhibition.

Is the James Watrous Gallery part of the Overture Center?

The James Watrous Gallery is a resident company of the Overture Center (there are about 8 resident companies) and rents space on the 3rd floor. We are part of the Wisconsin Academy of Sciences, Arts & Letters, an independent nonprofit organization.

When will these exhibitions be scheduled?

We typically schedule shows two-three years in advance. It depends in part on the number and quality of applications.

Can artists propose a pairing of two solo shows to be exhibited together?

We prefer that artists apply separately and let our jury and staff select the pairings. However, we encourage you to use the proposal field to suggest that you and another artist's work be paired and explain why you feel your work complements one another's.

Can two artists apply with a joint project (as a team)?

We suggest that you apply under one name and use the proposal field to talk about the other artists' involvement.

Can I submit a proposal for a group or curated exhibition?

The call for entries is intended for artists wanting to show their own work. You may contact gallery director [Jody Clowes](#) directly to share an idea for a curated exhibition.

If I live out of state, can I apply to the Call for Artists?

To qualify for a solo exhibition, artists must reside in the state at the time of application and exhibition. If you do not reside in Wisconsin but have a strong connection to Wisconsin and would like to be considered for a group exhibition, send an email describing your situation to: jclowes@wisconsinacademy.org .

How should I fill out the "proposal" field?

A traditional artist's statement is fine, but it can be more informal than that. The important thing is to share something about your intentions and goals for the work, and any additional information that will help us understand it: context, history, or details about the media or technique, for example. Some artists also use it to describe a new project that isn't ready for photography yet, or to offer specifics about how they'd like to install the work.

What kind of resume should I send?

We ask for a resume in order to get a sense of your life as an artist: your training, experience, and your record of exhibitions and publications. An abbreviated version is fine for those who have been showing for years and have resumes longer than three pages. And if your existing resume emphasizes your day job, you can simply add information about your art experience to that. Length is less important than telling the story of your artistic career. See the College Art Association's recommendations here: <http://www.collegeart.org/guidelines/resume> .

Is it acceptable to submit older work?

The most important thing is to show us work you are excited about and give the jury a sense of your approach and intention.

What is the digital image size limit?

Each individual image file should be 1MB or less. JPG's are preferred.

What is the optimal size for digital images?

Our web designer recommends 72dpi and no wider than 800 pixels. We have found that a jpg or jpeg under 1MB loads correctly.

My files are uploading slowly. What should I do?

The upload can be a little pokey, depending on other traffic on our website. However, pressing "upload" again doesn't speed up the process. And definitely don't press the "back" arrow on your browser window. That can cause you to lose all the information you've entered.

I don't understand how the application "preview" works.

You're not the first one to be confused about this! Preview is not actually a separate page. When you press "preview," a "trimmed" and a "full" version of your submission appears ABOVE the application form. You can scroll down to the application form and make changes in its fields. When you are finished editing, check the box at the very bottom that says "Make sure all information is correct." This will unlock the "save" button. (The save button will appear greyed out until you check that box. It will turn black once it is unlocked.)

One caveat: once you are in preview you can NOT remove and replace the image files or resume files that you have uploaded. Preview mode will only allow you to edit the text fields.

I can't save my application. What should I do?

The "save" button will be grayed out (locked) until you check the box at the very bottom that says "Make sure all information is correct." This will unlock the "save" button.

The payment page is charging me more than the \$20 fee. Can you reimburse me for the overcharge, or do I need to start the process again?

You may have pressed "save" twice, which the system interprets as two submissions. If you have been overcharged, we will reverse the charge as soon as we receive a notification from PayPal.